**RUNCTON HOLME PARISH COUNCIL**

**Minutes of an Ordinary Parish Council Meeting held on 7th January 2014 at 7.30pm**

**Present :** Councillors: R Pearman (Chair), S Brett, D Caley, C Garner, B Redfern, R Rockcliffe,C Snell, M Howland (BC), L Brady Clerk: P Winson

Clerk gave update from information supplied by PCSO Edwards:

There have been 3 calls in the last month, 1 call was suspicious circumstances in respect of someone down Common Road late at night, on this occasion a man was feeding his horses but any other instances should be reported to the police. There were 2 calls to do with highway disruption involving one vehicle broken down and another fallen from a low loader. No crimes reported in the last month.

1. **Accept apologies for absence.**

None received.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

Dispensations were granted to all Councillors in respect of item 186/13, setting the Council Tax precept.

1. **Declarations of Councillors Interests**

None

1. **Minutes of meeting held on 3rd December 2013**

Having been circulated before the meeting and taken as read, the minutes were agreed.

1. **Councillor Vacancy.**

There was one application received and all agreed to co-opt Linda Brady as Parish Councillor.

1. **Public Speaking**

*Agreed that meeting be adjourned for public speaking*

Cllr M Howland advised that the next SNAP meeting is being held at lunchtime to see if there are more attendees. Bin collections were mentioned as it was felt by some that the information from the BC regarding the Christmas collections could have been clearer.

*Meeting resumed*

1. **Matters Arising**

None

1. **Correspondence** Folder for Circulation**.**

Norfolk ALC Information

CPRE – Membership renewal

1. **Play Area**
2. Inspection report now received. All points identified were low risk or very low risk.

Have requested costs from Wicksteed so will wait for their response. New bin now installed. Clerk to look back and see who carried out maintenance to zip wire in the past. Future expenditure on play equipment maintenance needs to be considered.

1. On proposal from S Brett and seconded by C Snell, all agreed for the Play Inspection Company to carry out future annual inspection at the same cost.
2. **Playing Field**

a Conifers – work to be done when weather improves.

b Article in respect of Multi Use Games Area to be in next newsletter to gauge support. No further update.

1. **Highways**

Roadside potholes near Coates. Pothole at the end of School Road. Clerk to check works that highway rangers carried out at their end of the year visit. Sign at Banyards Place still not in situ. Clerk to contact BC again. Clerk to chase company for quotes for VAS signs on A10 and School Road so highway improvement bid can be considered.

1. **Newsletter**

Newsletter went out, next one due out in March 2014.

1. **Planning**

Planning applications at the Red Barn, refs 13/01790/LB & 13/01498/F, were supported.

1. **Finance**

a Approved cheques for signing.

b Accounts accepted to 16th December 2013. £1000 credit is transfer from Saver Account to Community Account.

c Budget and precept deferred until next meeting when expected costs for play equipment maintenance and VAS signs known.

1. **Councillors Concerns and Items for Next Meeting Agenda.**

Banyards Place, sign still not in place, clerk to send complaint to BC. Clerk to investigate poppies for WW1 commemorations. Road between Playing Field and Scout hut is partially collapsing. Clerk to contact Masson Seeley for cost of small metal dog sign. M Howland asked about Speedwatch. He was advised that since May 2012 4,000 vehicles have been clocked and 39 have been reported to the police. The scheme appears to be effective.

Litter picking, clerk to contact insurance company and obtain prices for equipment.

1. **Confirm date of next meeting.**
   1. Next meeting on Tuesday 4th February 2014 at 7.30pm. C Garner gave his apologies for that meeting. S Brett to check accounts at that meeting.

Chairman ………………………………………. Date …………………………………