**Runcton Holme** **Parish Council**

I hereby give you notice that the Annual Meeting of the above named Parish Council will be held at

**Runcton Holme Church Hall on** **Tuesday May 12th** **2015 following the conclusion of the Annual Parish Meeting being held at 7.00pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Clerk to the Parish Council, 1st May 2015

 **MEMBERS OF THE PUBLIC ARE WELCOME**

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**AGENDA**

R Rockcliffe to check accounts at start of meeting.

1. Appoint a) Chairman b) Vice-Chairman
2. Receive **apologies for absence.**
3. **To Consider Requests for Dispensations.**
4. **Declarations of Councillors interests** in agenda items.
5. Accept **minutes** of meeting held on 3rd March 2015.
6. **Co-option of Councillor** – to discuss any applications and agree co-option of Councillor.
7. Appoint any representatives.
8. Agree meeting be adjourned for **public speaking.**
9. Report **matters arising** not covered elsewhere on the agenda.
10. Report **correspondence** received – for information only.
11. **Play area**

 Receive inspection report and agree any actions to be taken.

1. **Playing Field**

a Receive any update and consider any actions to be taken.

b To discuss and agree hedge planting along front boundary.

1. **Recycling**

 To receive any update repair of fence around recycling pad and agree any further action.

1. **Highways**

a Receive update, report outstanding issues and consider any actions to be taken.

b To discuss and agree Parish Partnership VAS.

1. **Newsletter –** To receive any update.
2. **Planning**

Consider any applications received and receive any updates.

1. **Finance**

a To discuss and agree membership/subscription renewals.

b To discuss and agree insurance renewal.

c Approve cheques for signing.

d Accept and sign Annual Accounts for 2014/15.

e To agree appointment of Internal Auditor.

1. **Receive councillors concerns**, including items for next agenda – for information only.
2. **Confirm meeting of the next Parish Council** – on Tuesday 2nd June 2015 at 7.30pm.

**Due to the confidential nature, Council are invited to discuss the next item under closed session – press and public to be excluded**

1. **Clerk’s appraisal.**