**RUNCTON HOLME PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on 12th May 2015 at 7.15pm**

**Present :** Councillors: R Pearman (Chair), L Brady, S Brett, C Garner, B Redfern, R Rockcliffe, C Snell & 2 members of the public.

Clerk: P Winson

1. **Appoint** a, Chairman

On proposal from R Rockcliffe and seconded by C Garner, R Pearman was re-elected as Chair.

b, Vice-Chairman

On proposal from B Redfern and seconded by S Brett, C Snell was elected as Vice-Chair.

1. **Accept apologies for absence.**

None.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 7th April 2015**

Having been circulated before the meeting, the minutes were agreed.

1. **Co-option of Councillor**

On proposal from C Garner and seconded by S Brett, Timothy Hartnall was co-opted as Parish Councillor.

1. **Appoint representatives**

Derek Caley has agreed to remain a rep for the Parish Council on the Internal Drainage Board.

All Councillors are consulted on Planning applications.

1. **Public Speaking**

*Agreed that meeting be adjourned for public speaking*

T Hartnell invited everyone to come and view his Dolls Houses if they gave him notice.

*Meeting resumed*

1. **Matters Arising**

None.

1. **Correspondence** in Folder for Circulation**.**

NALC - Clerks & Councillors Direct

1. **Play Area**

No report available. Swings still to be cleaned.

1. **Playing Field**

a Tree fallen down at rear. Clerk to contact Wallington Hall.

b Quote from CGM pending, Clerk chased and they advised that they would send it this week.

1. **Recycling**

All agreed to Ian Chapman carrying out the repairs to the recycling pad fence at a cost of £250.00.

1. **Highways**

a Vegetation at bus stop/bin needs cutting back. Thorpelands Close still not cut back, A Wallace from NCC hasn’t yet confirmed whether noticeboard can be positioned further forward. Clerk to ask when inspection will be carried out prior to Rangers visit, to see if R Pearman can join them.

b All agreed to go ahead with the Parish Partnership VAS and to ask to be consulted re exact location prior to installation.

1. **Newsletter**

Next due out at the end of June. Deadline one week before. School to be contacted again for contribution by L Brady and C Garner.

1. **Planning**

None.

1. **Finance**

a All agreed to renew the NALC and CPRE subscriptions. Clerk to enquire about membership cost of SLCC.

b Insurance renewal agreed with Came & Company.

c Cheques agreed and signed. New cheque book required so cheques for CPRE, NALC and clerk to be signed after meeting.

d Annual Accounts for 2014/15 agreed and signed.

c Jo Raby appointed as Internal Auditor.

1. **Councillors Concerns and Items for Next Meeting Agenda.**

Public footpath from Oaklands Lane needs cutting back.

D Caley has delivered the trough to B Redfern but it needs drainage holes drilling in it.

White lines at junction still need re-painting.

R Pearman to draft letter of thanks to D Caley from Parish Council for clerk to send.

Motorbikes on A10 a big problem, may be worth bringing up at next SNAP meeting.

Clerk to contact Gino to remind about conifer hedge cutting.

1. **Confirm date of next meeting.**
   1. Next meeting is on Tuesday 2nd June 2015 at 7.30pm. R Rockcliffe to check accounts at that meeting.

The following item was discussed under closed session.

**39/15 Clerk’s appraisal**

Clerk’s appraisal carried out and extra hours agreed.

Chairman ………………………………………. Date …………………………………

Meeting closed at 8.50pm