**RUNCTON HOLME PARISH COUNCIL**

**Minutes of Ordinary Parish Council Meeting held on 8th January 2019 at 7.30pm.**

**Present:** Councillors: R Pearman (Chair), D Caley, S Partridge, B Redfern, C Snell.

Clerk: P Winson

Accounts checked by D Caley

1. **Accept apologies for absence.**

Apologies received from R Wales and L Brady

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 4th December 2018**

Having been circulated prior to the meeting, the minutes were agreed and signed.

1. **Councillor Vacancy**

No applications to consider.

1. **Public Speaking**

Large pothole on the A10 near the South Runcton sign, from the south, which has been reported to highways. Also reported that the signage is rusted.

Report given by Borough Councillor Mike Howland:

There is a report on the Norwich Western Link proposal to ease congestion. He proposes that works to the Hardwick Roundabout would be better use of funds. The last SNAP meetings have been poorly attended so a decision has been made not to continue with them.

1. **Matters Arising**

None.

1. **Correspondence** in Folder for Circulation.

Clerk & Councils Direct newsletter.

Annual Play Inspection report.

Various correspondences – emailed to Cllrs.

1. **Play Area**

Laurel bush needs trimming. Signs need cleaning. Tom Thumb Unit, roller needs lubrication. Birds Nest, the rubber bumper is split. Moles are back on the field, D Caley will contact pest control. R Rockcliffe will look at the tree at the bottom of the field. Photos to be taken of the new equipment so that a report can be sent to the funders.

1. **Playing Field**

a New bin has been delivered. S Partridge will provide a quote for the installation.

b Grounds Maintenance Contract Renewal. Three quotes were obtained for the Grounds Maintenance Contract. On proposal from D Caley and seconded by C Snell, all agreed to renew the Grounds Maintenance Contract from 1/4/19 for the next 3 years with Holly Landscapes.

c Disclaimer Notices for Car Park – Prices obtained for the signage. On proposal from D Caley and seconded by C Snell, all agreed to obtain 3 A3 size signs at a cost of £25.00 + V.A.T each.

1. **A10 Junction**

Highways Maintenance Team still investigating. DM Police Station are considering speed checks, information to be sent to them advising of the problem areas and times.

1. **Litterpick**

Agreed to do on Sunday 28th April 2019 from 11am to 1pm, meeting at the Social Club car park. Article will be put into the next newsletter.

1. **Highways**

a Clerk advised that she had contacted Highways asking whether signage could be erected advising that dogs should be kept on leads on the PROW and they had advised the following: ‘The law is not particularly helpful in this respect. We cannot demand that dogs be kept on leads, the advice is “on a lead or under close control”. The actual  ‘offence’ is a trespass against the landowner, and if livestock is harmed the landowner has a right to shoot the dog. Unfortunately we no longer provide advisory signs but the landowner would be entitled to erect something as suggested above.

b Parish Partnership Schemes – still pending response from PCC to letter sent. There may be a pavement on the opposite side of the road when that development goes ahead. Rangers have been asked to remove some of the soil from the bottom of the hedge. Clerk advised that under this years scheme NCC did agree to part fund a SAM2. Clerk to check when drain has been cleared on Downham Road.

1. **Newsletter**

B Redfern advised that she required more copies.

1. **Planning**

Application ref 18/02195/F & 18/02196/LB -The Red Barn 12 College Lane South Runcton Norfolk, all agreed to support the applications.

1. **Finance**

a Cheques agreed and signed.

b Accounts to 16th December 2018 agreed and signed.

c Budget and Precept. On proposal from D Caley and seconded by C Snell, all agreed to set the precept and CTS total at £13,000.00.

1. **Councillors Concerns and Items for Next Meeting Agenda.**

New priest Rev. Dr. David Karoon starting, service on 26th January 2019 at Watlington Church at 4pm. It was asked whether dogs and cycles are allowed on the Playing Field, there are signs up advising that neither is permitted. An article may be included in the next newsletter.

1. **Confirm date of next meeting.**

The next Parish Council Meeting is Tuesday 5th February 2019 at 7.30pm.

Meeting closed 8.45pm

Chairman ………………………………………. Date …………………………………