**RUNCTON HOLME PARISH COUNCIL**

**Minutes of Ordinary Parish Council Meeting held on 2nd July 2019 at 7.30pm.**

**Present:** Councillors: R Pearman (Chair), L Brady, B Redfern, R Wales, and 1 member of the public.

 Clerk: P Winson

1. **Accept apologies for absence.**

Apologies received from S Partridge.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 11th June 2019**

Having been circulated prior to the meeting, the minutes were agreed and signed.

1. **Councillor Vacancy**

No applications to consider.

1. **Public Speaking**

None.

1. **Matters Arising**

The property at the crossroads had improved but worse again currently. Apparently the garage is full of the previous occupant’s furniture. Will monitor the situation. L Brady has gone into Barclays to provide the I.D. required to be added as a signatory.

1. **Correspondence** in Folder for Circulation.

Clerk & Council’s Direct magazine

Various correspondences – emailed to Cllrs.

1. **Play Area**

Hedge needs trimming at the front, clerk to contact Holly Landscapes.

New swing seats replaced. Quotes still pending in respect of matting replacement. It is suggested that this is replaced in phases.

1. **Playing Field**
2. Update regarding the hedge at the Bowls Club. The Bowls Club has advised that only 2 fence panels have been installed and that they are monitoring this. They were aware and were happy for the hedge to be trimmed. Planings have been delivered and Derek has scraped and leveled the car park.
3. Byelaws. No further action at this time as consultation article to be in next newsletter.
4. **Highways**

Cones still outside the School.

Postbox still not repaired.

Paths appear to have been sprayed.

PROW – Thorpland Lane, was cut in April. Clerk to enquire when it will next be cut.

1. **Solicitor**

Discussed document storage and transferring documents to Fraser Dawbarns. Clerk to contact NALC and enquire if documents should be stored at the Norfolk Records Office.

1. **Policies**

Policies need to be reviewed. Clerk will emailed around and add to the website. Mention in the Standing Orders of byelaws. Should document retention document indicate where stored? To discuss at the next meeting.

1. **Newsletter**

Deadline 20th August.

1. **Planning**

None.

1. **Finance**
2. Cheques agreed for Runcton Holme Parish Hall (Meeting Hire) - £137.50 and Wicksteed (Swing Seats) - £325.50.
3. Accounts to 16th June 2019 agreed and signed.
4. **Councillors Concerns and Items for Next Meeting Agenda.**

Notice board mentioned for South Runcton. L Brady has previously researched this and made enquiries and there was no interest by parishioners. Litter equipment offered by the Borough Council but not yet received.

1. **Confirm date of next meeting.**

The next Parish Council Meeting is Tuesday 3rd September 2019 at 7.30pm.

Meeting closed at 9.00pm.

Chairman ………………………………………. Date …………………………………