**RUNCTON HOLME PARISH COUNCIL**

**Minutes of Ordinary Parish Council Meeting held on 11th June 2019 at 7.30pm.**

**Present:** Councillors: R Pearman (Chair), L Brady, S Partridge, and 1 member of the public.

 Clerk: P Winson

1. **Accept apologies for absence.**

Apologies received from B Redfern, R Wales and Borough Cllr Mike Howland.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 7th May 2019**

Having been circulated prior to the meeting, the minutes were agreed and signed. Annual Parish Meeting minutes reviewed.

1. **Councillor Vacancy**

No applications to consider. Advertised in the newsletter and on Notice Boards.

1. **Public Speaking**
2. No Borough or County Councillor present.
3. It was mentioned that the property at the crossroads was looking a mess as there is lots of furniture outside. The solar panel on the VAS is still facing the wrong way. The allotment area needs cutting back again, the hedge has now been trimmed.
4. **Matters Arising**

None.

1. **Correspondence** in Folder for Circulation.

The Borough Council has offered the Parish Council their own litter picking equipment, as they are regular users.

Email from parishioner asking why the Social Club is not used for elections instead of the Parish Hall, they have been advised that this is arranged by the Borough Council.

Various correspondences – emailed to Cllrs.

1. **Play Area**
2. No report available due to weather.
3. Purchase of replacement swing seats agreed and these will be installed by John Taylor.
4. Quote for replacement matting is expensive, clerk to contact CGM and Wicksteed for quotes. Work may have to be carried out in stages. Clerk will investigate funding opportunities and ask the supermarkets.
5. **Playing Field**
6. Clerk to ask Holly Landscapes to trim and tidy the hedge along the front boundary. The conifers are slowly disappearing along the recreation ground boundary with the property to the left hand side. It looks like they have been enclosed by a fence which may mean that the adjacent land owner is trying to obtain extra land. B Pearman will speak to the Bowls Club.
7. Byelaws discussed. It was agreed that Children under 12 should be allowed to learn to ride a bicycle on the Recreation Ground under parental supervision, an article to consult on this will be put into the next newsletter. They would not want to be near the children’s play area.
8. Red Ensign Flag. It was agreed not to purchase a Red Ensign Flag.
9. **Highways**

Trees overhanging the road between Stowbridge and Wimbotsham.

1. **Speeding**

Clerk has contacted highways and SAM2 equipment is not available to borrow, but it is available to apply for under the Parish Partnership Scheme.

1. **Policies**

Policies need to be reviewed. Clerk will email around and add to the website.

1. **Newsletter**

Nothing to report.

1. **Planning**

Application reference 19/00840/F - Conversion and extension of barn to residential dwelling with carport/store at Thorpland House Downham Road, all agreed no objections to this proposal.

Application reference 19/00911/F - Extension of existing industrial unit at Coate Bros Ltd Watlington Road, application discussed and, as there were no objections from NCC highways, all agreed no objections to proposal.

1. **Finance**
2. Cheques agreed for J Raby (Internal Audit) - £50.00, Came & Company (Insurance) - £997.40 and Holly Landscapes (Grounds Maintenance) - £726.74.
3. Accounts to 16th May 2019 agreed and signed.
4. Reviewed Internal Auditors Report. All policies need to be reviewed.
5. Annual Return
6. Annual Governance Statement on Annual Return agreed and signed.
7. Annual Return Accounting Statements agreed and signed.
8. **Councillors Concerns and Items for Next Meeting Agenda.**

S Partridge will not be able to attend the next meeting.

1. **Confirm date of next meeting.**

The next Parish Council Meeting is Tuesday 2nd July 2019 at 7.30pm.

Due to the confidential nature the next item was discussed under closed session

1. **Clerks appraisal**

Appraisal carried out. Clerk will identify training as and when required.

Meeting closed at 8.30pm.

Chairman ………………………………………. Date …………………………………