**RUNCTON HOLME PARISH COUNCIL**

**Minutes of Ordinary Parish Council Meeting held on 1st October 2019 at 7.30pm.**

**Present:** Councillors: R Pearman (Chair), L Brady, B Redfern, S Partridge, R Wales, and 1 member of the public. Clerk: P Winson

1. **Accept apologies for absence.**

None.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 3rd September 2019**

Having been circulated prior to the meeting, the minutes were agreed and signed.

1. **Councillor Vacancy**

Application received from Martin Stevens. All agreed to his co-option and he was given the forms to sign.

1. **Public Speaking**

None.

1. **Matters Arising**

Property at the Crossroads is now much improved.

1. **Correspondence** in Folder for Circulation.

Marham Information Day Posters, R Pearman will put in the noticeboards.

Various correspondences – emailed to Cllrs.

1. **Play Area**
2. Black wheelie bin in car park has not been emptied, clerk to check with Nick as to disposal arrangements. Clerk to contact B.C to enquire as to why it hasn’t been emptied. Climbing Frame, knots no longer protruding so will be monitored.
3. CGM & FLP quotes are for different surfaces, clerk to contact and get like for like quotes so they can be compared.
4. **Playing Field**
5. Drainage Board were supposed to trim the trees, R Pearman will contact D Caley as he had said that he would contact the Board.
6. Byelaws. No further action at this time as consultation article to be in next newsletter.
7. **Highways**
8. Thieves bridge Road has additional signage, could there be addition signage at the Runcton junction? Clerk to ask whether the red hatching can be replaced. Potholes are starting to appear at the A10 junction.
9. Parish Partnership Scheme 2020. Considering applying for a SAM2 again. To investigate whether any adjacent parishes wish to share it. Clerk to ask A Wallace where it could be located and whether the speed limit can be amended so that it can be used in 30mph and 40mph speed limit areas. Also whether the ‘smiley face’ type is an option.
10. **Policies**

Reviewed and all agreed that no changes required to the Standing Orders, FOI document, Financial Regulations, Social Media and Electronic Communication Policy, Retention and Disposal Policy, Information and Data Protection Policy.

1. **Newsletter**

No update, deadline for next one is 24th/25th November.

1. **Planning**

Nothing to discuss.

1. **Finance**
2. Cheques agreed for payment.
3. Accounts to 16th September 2019 agreed and signed.
4. **Councillors Concerns and Items for Next Meeting Agenda.**

Gates/stiles need repairing or replacing on PROW, Thorpeland Lane end is the worst.

Litterpicking equipment has now been delivered. Allotment hedge still a problem.

1. **Confirm date of next meeting.**

The next Parish Council Meeting is Tuesday 5th November 2019 at 7.30pm.

Meeting closed at 8.40pm.

Chairman ………………………………………. Date …………………………………