

# RUNCTON HOLME PARISH COUNCIL

**Minutes of Ordinary Parish Council Meeting held on Tuesday 12<sup>th</sup> April 2022 at 7.30pm, held at Runcton Holme Church Hall.**

**Present:** Councillors: R Pearman (Chair), T Oughton, B Redfern, S Partridge, M Stevens, R Wales  
County Cllr Brian Long, Borough Cllr Mike Howland and 1 member of the public.

Clerk: P Winson

**1/22 Accept apologies for absence**

Apologies received from K Ward.

**2/22 To consider requests for dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

**3/22 Declarations of Councillors Interests**

None.

**4/22 Agree Minutes of meeting held on 1<sup>st</sup> March 2022**

Having been circulated prior to the meeting, the minutes were agreed and signed.

**5/22 Councillor Vacancies**

No applications to consider.

**6/22 Public Speaking**

- (i) County Cllr/Borough Cllr Report: Cllr Howland advised that the Cllr email issue has been resolved. There will be more monies available under the Borough Cllr grant scheme later this year. There will be bin collection changes happening in May.

Cllr M Howland then left the meeting

Cllr Long advised that he and Andy Wallace (NCC) met with some of the Parish Councillors a few weeks ago to discuss potential traffic calming measures near the school, and pending potential proposals from A Wallace.

It is a new financial year for the County Cllr grant scheme, Magdalen had some monies for tree planting. He will look to contribute to any parish schemes. Regarding the bin collection changes, there will be no changes to Runcton Holme. Letters will be sent to all affected households. The VAS on School Road is not working, advised to report to A Wallace.

- (ii) Member/s of the public: No matters raised.

**7/22 Defibrillator**

Update from Andy Nicol from the Scouts. A total of £3362.21 was raised from the fundraising day, which is a fantastic result. Recipharm have donated a defibrillator also, and this is ready for collection. When it is collected, they would like publicity, press etc. There was good feedback from the event and positive comments made about the youngster's behaviour. A litter pick is to be organised. It was asked whether it would be possible for there to be a plaque erected, with the names of the companies that have donated on it, next to the defibrillator. The Scout group is active and is willing to help if and when required. Thanks was expressed to the Scouts for all their hard work. One of the Scouts Liam was awarded a commendation for his fundraising endeavours and online discos. Possible locations for the additional defibrillators were discussed and The Red Barn and the Parish Hall were proposed. Clerk will contact R Rockcliffe to see if he would support a defibrillator being installed at the Red Barn at South Runcton, and B Redfern is the contact for the Parish Hall. Training will be given and guardians will be required.

**8/22 Matters Arising** from previous meetings, not covered elsewhere on the agenda.

No updates.

**9/22 Correspondence**

Email from UK Power Networks re wayleave, this is allotment land so they were advised to contact Eve Thomas.

Various correspondences – emailed to Cllrs.

**10/22 Play Area**

Clerk contacted Holly Landscapes regarding the ruts on the playing field and he advised that they would require top soil to fill them in. He advised that he didn't have the time to undertake this work and suggested that the contractor who did the hedge cutting should put it right. It was felt that once the arisings had been removed it could be assessed to see what needs to be done. The two laurel plants that R Wales planted appear to have been stolen. Fence quotes discussed and we need to have like for like quotes so that decision can be made at the next meeting. Gates need to be galvanized and soft closing so that they are child friendly.

**11/22 Playing Field**

R Pearman will chase Martin re sign work. He will ask him to provide a quote for the metalwork on the swings as well.

**12/22 New Dog Bin**

S Partridge has kindly installed the dog bin and he won't be charging for the concrete. Thanks were expressed to him for doing this.

**13/22 Bus Service**

Cllr Long advised that NCC no longer give any subsidies to the bus companies so they don't have any say about the bus routes. Dial-a-bus does operate in most villages, but this is not a regular service. West Norfolk Community Transport do have a regular service and it was suggested that this information was added to the next newsletter.

**14/22 Highways**

- (i) Updates and Issues to be reported: The stench pipe on Common Road, Anglian Water are dealing with this. Clerk will contact Richard Fisher at the BC again to see if he has assessed the trees at Woodlakes yet. Nathan Reed from EH at the BC is dealing with the odour and discharge issues, clerk will ask for further update as the smell appears to be getting worse.
- (ii) SAM2 update. Wimbotsham still have it.
- (iii) School Road. Wig Wag application was submitted under the Parish Partnership Scheme and was successful. Agreement signed, and along with the financial contribution, to be sent to NCC.
- (iv) School Road, Cllr Long met with A Wallace (NCC) and parish councillors to discuss the speeding issues and it was suggested that a 'pinch point' could be created. Pending proposal from A Wallace with costs.
- (v) School Road drainage concerns, meeting held with A Wallace and B Long to discuss concerns in respect of the new dwellings. A Wallace agreed to investigate why the water is backing up. The drain rodding team are to visit. If running at a reasonable rate then more drains could potentially be added.
- (vi) A10 concerns. Cllr Long mentioned that there are potential traffic measures proposed for Tottenhill and he will make enquiries as to whether there is a possibility for them to be extended further down the A10.

**15/22 Policies**

Clerk is still reviewing and will make any recommendations for the next meeting.

**16/22 C.I.L Funding**

At the last meeting it was suggested that the Play Area safety matting could be considered for the next round of applications, updated quotes will be required. Support will need to be evidenced, so this will need to be included in the next newsletter.

**17/22 Newsletter**

B Redfern advised that she has a volunteer to edit the newsletter. She wants to try and get the newsletter out prior to the Jubilee so the deadline will be 7<sup>th</sup> May.

**18/22 Queens Platinum Jubilee 2<sup>nd</sup> June 2022**

A disco has been booked for the Social Club for Saturday 4<sup>th</sup> June. The school are happy to provide a display of children's work to be displayed. Events need to be finalised.

**19/22 Planning/Licensing**

Nothing to discuss.

**20/22 Finance**

- (i) NALC Subscription Renewal - On proposal from M Stevens and seconded by R Wales, all agreed to renew the membership of £204.99 which includes £35.00 for the website hosting.
- (ii) Payments agreed: NALC - £204.99, NCC (Parish Partnership) - £3527.00, Holly Landscapes (Grounds Maintenance) - £ 406.73, HMRC (Clerks Income Tax Q4) - £179.80, Countrystyle

Recycling - £10.80, BCKLWN (Newsletter) - £100.32, BCKLWN (Dog Waste Collection) - £494.00.

(iii) Accounts to 17<sup>th</sup> March 2022 agreed and signed.

**21/22 Councillors Concerns and Items for Next Meeting Agenda.**

None.

**22/22 Confirm date of next meeting.**

Date of next meeting is 3<sup>rd</sup> May 2022 which is the Annual Meeting and follows the conclusion of the Annual Parish Meeting which starts at 7pm.

Meeting closed at 9.20pm

Signed: .....

Date:.....

DRAFT