

RUNCTON HOLME PARISH COUNCIL

Minutes of Ordinary Parish Council Meeting held on Tuesday 5th July 2022 at 7.30pm, held at Runcton Holme Church Hall.

Present: Councillors: M Stevens (Chair), T Oughton, B Redfern, S Partridge, R Wales
Borough Councillor M Howland, 2 members of the public. Clerk: P Winson

64/22 Accept apologies for absence

Apologies accepted from K Ward & B. Cllr Hipperson.

65/22 To consider requests for dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.

None.

66/22 Declarations of Councillors Interests

S Partridge declared an interest in agenda item 74/22.

67/22 Agree Minutes of meeting held on 7th June 2022

Having been circulated prior to the meeting, the minutes were agreed and signed. It was mentioned regarding the Parish Council representatives, both S Partridge and T Oughton organised the food for the Jubilee event on behalf of the PC.

68/22 Councillor Vacancies

No applications to consider. There are two vacancies.

69/22 Public Speaking

- (i) Cllr Howland spoke. He advised that he had attended the Planning Committee Training session on First Homes. He offered to pay for the PCC Noticeboard from the Borough Councillor fund if they apply. He mentioned the press release that he had circulated regarding fly tipping: Cllr Paul Kunes, the borough council's cabinet member for the environment and a board member of the Norfolk Waste Partnership, said: "The council has committed to invest more than £300,000 over three years in tackling fly-tipping and we are starting to see results from that, with tips being cleared more quickly and more prosecutions".
The next SNAP meeting is 7pm on 20th July 2022. Only two members of public attended the last one so it appears that there are no issues? There was an accident outside the school this week. There is a Mini Meet on the Tuesday Market Place in King's Lynn on 4th September and a Classic Car Event on 11th September.
- (ii) Members of the public: There was some fly-tipping at the top of School Road. The white lines still need re-painting at the junctions off School Road, clerk will chase this. The VAS sign appears to be working now.

Cllr M Howland left the meeting

70/22 Defibrillator

T Oughton and S Partridge offered to be guardians for the one at the Social Club. The PC needs to know if there is anything with the Defibrillator in the box, i.e., razor etc. The PC needs to make sure that they are insured when they are installed. Clerk read out an email from R Pearman, he said 'The third defibrillator that was going to be donated appears to not going to happen, the Company involved is not responding.' The clerk has contacted R Rockcliffe to enquire whether he is happy for the PC to arrange electrical installation or whether he has a preferred contractor, no response to date so S Partridge will speak to him about this.

71/22 Matters Arising from previous meetings, not covered elsewhere on the agenda.

There has been no further update in respect of the post-box which was stolen.

72/22 Correspondence

Various correspondences – emailed to Cllrs.

73/22 Play Area

Rabbit hole near the slide doesn't appear to be a rabbit hole, it appears to be a pipe that is covered up with earth so they will try and fill it. Tom Thumb Unit needs new slats to be ordered, it is suggested that 16 are required. It appears that R Pearman is happy to continue helping out with the Play Area. L Brady mentioned that she still has the litter picking equipment should it be required.

74/22 Playing Field

Ruts don't seem too bad at present and not dangerous, decided to wait as this may happen again when they return to cut the remainder of the hedging. Quote still pending regarding weedkilling of the football pitch, Holly Landscapes recommended an alternative contractor. Brambles growing over at the bottom of the field, clerk will contact Wallington Hall. Clerk will contact contractor to ensure that hedge cutting occurs as soon as they are able to in the Autumn. The fence panel is in place to block the gap in the laurel hedge and this seems to have solved the problem. A gate is still needed at the entrance on School Road next to the Bowls Green, at the top of the path. Regarding the fencing, it was agreed that the priority should be the playground matting. The roundabout and the bird's nest have the newer type of matting. There should also be a gate at the entrance to the Play Area. The Laurels need cutting down, clerk to ask Nick from Holly Landscapes for a quote.

75/22 Highways

(i) Updates and Issues to be reported:

Clerk contacted NCC highways to ask for the PROW to be cut. They responded by advising that their contractor has stopped working for them part way through the contract so they can't say if and when it will be done this year. Clerk will contact CPRE for advice.

Clerk has now had a response from Richard Fisher, the Trees Officer at the BC about the trees at Woodlake's. Clerk read out his email: "After a brief look at the trees at the above address; the trees appear to be healthy; they do have an amount of deadwood within their crowns, but nothing more than I would expect. It might be worth you reminding the owners of their duty of care?" Letter to be sent. Regarding the foul odour and discharge issues outside the site, Nathan Reed from the Borough Council's EH Team has not responded to the last email. This matter has been ongoing for over a year so clerk will copy Borough Cllr Mike Howland into the next email and he will chase response.

(ii) SAM2 update. R Wales has downloaded the data. It has been moved to Downham Road. Clerk will ask if NCC and/or the Police are interested in receiving the data. It was suggested that the Speedwatch Team may be?

(iii) School Road. Clerk will contact NCC again to chase when Wig Wags will be installed. Still pending proposal from A Wallace re 'pinch point' with costs. School Road drainage concerns, A Wallace (NCC) advised that the drainage cleanse for School Rd has also been ordered but not issued to the contractor as yet. Clerk will contact again for update. NCC have cleared out the drains at the top of School Road.

(iv) A10 concerns. There have been three additional accidents on the three main accesses to the A10, one of which was at Tottenhill. It was asked if the Parish Council could consider 'Please drive carefully' on the signs at you drive through the village. Reflectors posts need replacing at the a10 junction. It was asked if 'SLOW' could be written on the road on the A10. Clerk will contact Cllr Long again.

76/22 Policies

Reviewed all policies. All agreed to update Financial Regulations Document so that the clerk can authorise expenditure of up to £1000, see section 3.2. of document.

77/22 C.I.L Funding

Play Area matting and two safety gates to be applied for. Village support needed to support application. T Oughton will ask the school for this. Any local groups as well as villagers to be asked for support.

78/22 Newsletter

Deadline for next newsletter is 6th August. Article for the Jubilee event to go in and T Oughton took some Jubilee photos which can be included in the next newsletter. Clerk has sent invoices to Holly Landscapes and The Waterboys. R Wales will do a short article with info about the SAM2.

79/22 Parish Hall – Donation request for Noticeboard. This was previously discussed at 69/22 above.

80/22 Bonfire Night Event – 5th November

A request has been received for the Parish Council to run the Bonfire Night Event. The Parish Council are unable to run an event of this kind, however, the Parish Council could offer financial support should the Social Club choose to. It was felt that this would be a good event to hold

post-Covid. Letter to be sent to the Social Club.

81/22 Planning/Licensing

Nothing to discuss. Temporary Event Licence application for the Social Club.

82/22 Finance

- (i) M Stevens has the Mandate change form, he will complete and pass to R Wales and return to the clerk to submit to Barclays.
- (ii) Payments agreed: Holly Landscapes (April Grounds Maintenance) - £406.73, Jo Raby (Internal Audit) - £50.00, Arthur Gallagher (Insurance) - £1159.84, WEL Medical (Defib Cabinet) - £539.94, Clerks Expenses 21/22 - £481.37, S Partridge (Jubilee expenses) - £202.79, HMRC (Income Tax) - £195.40, Holly Landscapes (May & June Grounds Maintenance) - £813.46.
- (iii) Accounts to 17th June 2022 agreed and signed.

83/22 Councillors Concerns and Items for Next Meeting Agenda.

It was felt that that it would be useful to have a member of the Social Club Committee in attendance at the Parish Council meetings and also for a Parish Councillor to be on the Social Club Committee. Clerk to contact the Social Club. It was suggested that there could be a Jubilee Tree/bench for the village, possibly in the churchyard. The triangle at the end of FFolkes Place possibly a tree? M Stevens will remind members of the public when they can speak at the meetings, which is during the Public Speaking item and also when the Chair gives them permission to speak. The missing post-box was mentioned and Royal Mail are still awaiting consent for the installation.

84/22 Confirm date of next meeting.

Date of next meeting is 6th September 2022 at 7.30pm.

Meeting closed at 9.36pm.

Signed:

Date:.....