

# RUNCTON HOLME PARISH COUNCIL

**Minutes of Ordinary Parish Council Meeting held on Tuesday 7<sup>th</sup> June 2022 at 7.30pm, held at Runcton Holme Church Hall.**

**Present:** Councillors: M Stevens (Chair), T Oughton, B Redfern, S Partridge

Clerk: P Winson

**44/22 Accept apologies for absence**

Apologies received from Cllr M Howland and R Wales.

Clerk contacted K Ward re meeting attendance but no response received. M Stevens will contact him.

**45/22 To consider requests for dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

**46/22 Declarations of Councillors Interests**

S Partridge declared an interest in agenda item 53/22(ii).

**47/22 Agree Minutes of meeting held on 3<sup>rd</sup> May 2022**

Having been circulated prior to the meeting, the minutes were agreed and signed. Reviewed Annual Meeting minutes.

**48/22 Councillor Vacancies**

No applications to consider. There are two vacancies.

**49/22 Public Speaking**

(i) Member/s of the public: None.

(ii) Cllr Howland had previously circulated his short report: 'On Saturday 11th and Sunday 12th June there will be the Hanse and the King's Lynn Regatta weekend, I will also be attending an Internal Drainage Board meeting at the Runcton Holme Social Club tomorrow. I too would like to thank Bob Pearman for his years of Chairman at an unprecedented and difficult time.'

**50/22 Defibrillator**

Clerk has emailed R Rockcliffe regarding the installation of a box at the Red Barn but no response received. S Partridge advised that he had spoken to him and he had given his verbal consent. Clerk will contact him to confirm. Electrical installation quotes pending. Another £50 donation received.

**51/22 Matters Arising** from previous meetings, not covered elsewhere on the agenda.

There has been no update in respect of the post-box which was stolen.

**52/22 Correspondence**

Various correspondences – emailed to Cllrs.

**53/22 Play Area**

- (i) Ruts still need attention; Holly had suggested that the contractor is responsible. Will need to see what the Bowling Club are doing about theirs. Trees need cutting back, this can't be done until after bird nesting season and not when the ground is too wet which was the problem last time. It needs to be booked in as soon as possible. They need topping and siding. Inspection report: There is a large rabbit hole. M Stevens will contact Graham Warren to see if he deals with rabbits. M Stevens has put a 6-foot panel as a temporary measure to fill the gap.
- (ii) Fencing: After discussion it was felt that the safety matting is more important than the fencing. S Partridge will go and have a look with M Stevens and see what options work best, maybe just the two gates should be installed? They will feedback to discuss and agree at the next meeting.

**54/22 Playing Field**

It has been asked whether the football pitch can have a 'weed and feed'. Clerk will get a quote for discussion at the next meeting, Holly may be able to do this. It may require two treatments.

**55/22 Highways**

(i) Updates and Issues to be reported:

Footpath where it was widened needs weedkiller to remove the weeds and needs siding as the vegetation is encroaching. The vegetation at the junctions at the crossroads and Church Road are

overgrown and need cutting back. Clerk will contact Richard Fisher at the BC again to see if he has assessed the trees at Woodlake's yet. Nathan Reed from EH at the BC is dealing with the odour and discharge issues, clerk will ask for further update.

- (ii) SAM2 update. No update as R Wales not present. The VAS on School Road is still not working, clerk to chase NCC/Westcotec.
- (iii) School Road. Clerk will contact NCC to enquire when Wig Wags will be installed. .Cllr Long met with A Wallace (NCC) and parish councillors to discuss the speeding issues and it was suggested that a 'pinch point' could be created. Still pending proposal from A Wallace with costs, so clerk contacted him and this was his response: 'I think it was more a case of railroading me into it, it is on my do list and I will chase a response from Network safety to gauge their view on the matter. This will need to be funded privately as the accident history is such that would not receive any NCC funding at this time, this is not that we are waiting for people to get hurt but that we have a long list of sites which have a high accident record and need addressing first.'
- (iv) School Road drainage concerns, A Wallace (NCC) advised that the drainage cleanse for School Rd has also been ordered but not issued to the contractor as yet.
- (v) A10 concerns. Clerk will contact Cllr Long to see if there is any update.

#### **56/22 Policies**

Clerk is still reviewing and will make any recommendations for the next meeting.

#### **57/22 C.I.L Funding**

Play Area matting and fencing to be considered. S Partridge and M Stevens will have a look at the matting and see which areas are a priority for replacement.

#### **58/22 Newsletter**

Deadline for next newsletter is 6<sup>th</sup> August. T Oughton took some Jubilee photos which can be included in the next newsletter. Clerk will send advert invoices to Holly Landscapes and The Waterboys. The latest advert was for Footcare.

#### **59/22 Queens Platinum Jubilee 2<sup>nd</sup> June 2022**

Clerk read out an email from R Pearman: 'The Disco was enjoyed by those who went, Tracy and Shaun should be congratulated on their organisation, pity the event was not that well supported and that includes Parish Councillors.' Fifty to sixty people attended and the event was successful. There was also a successful event at the church.

#### **60/22 Planning/Licensing**

Nothing to discuss.

#### **61/22 Finance**

- (i) Mandate change form received. Print was faint so clerk will email to M Stevens and he will complete and get R Wales to sign and return to the clerk to submit to Barclays.
- (ii) Payments agreed: Holly Landscapes (April Grounds Maintenance) - £406.73, Jo Raby (Internal Audit) - £50.00, Gallagher (Insurance) - £1159.84, WEL Medical ( Defibrillator Cabinet) - £539.94, Clerks Expenses (2021/22) - £481.37. Unable to sign cheques at the meeting as only one signatory present.
- (iii) Accounts to 17<sup>th</sup> May 2022 agreed and signed.
- (iv) Annual Return
  - (i) Annual Governance Statement agreed and signed.
  - (ii) Annual Return Accounting Statements agreed and signed.
  - (iii) Approved and signed Exemption Certificate.

#### **62/22 Councillors Concerns and Items for Next Meeting Agenda.**

The Parish Hall noticeboard has fallen apart and needs replacing, item for next meeting agenda. M Stevens now has the Parish Hall key and T Oughton has the noticeboard keys. Bonfire night celebrations, S Partridge asked if the PC could support this event, he will raise this with the Social Club.

#### **63/22 Confirm date of next meeting.**

Date of next meeting is 5<sup>th</sup> July at 7.30pm.

Meeting closed at 9.18pm.

Signed: .....

Date:.....

DRAFT