**RUNCTON HOLME PARISH COUNCIL**

**Minutes of Ordinary Parish Council Meeting held on 3rd September 2019 at 7.30pm.**

**Present:** Councillors: R Pearman (Chair), L Brady, B Redfern, S Partridge, R Wales, and 4 members of the public.

 Clerk: P Winson

1. **Accept apologies for absence.**

None.

1. **To consider requests for dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Declarations of Councillors Interests**

None.

1. **Minutes of meeting held on 2nd July 2019**

Having been circulated prior to the meeting, the minutes were agreed and signed.

**91/19 Planning –** item brought forward on agenda

 Ian Cable was in attendance.

Outline application was approved for at least 10 dwellings at the site on School Road, the reserved matters application is for 11. A footpath is planned along the frontage of the site to meet with Norfolk County Council (NCC) standards with a small verge. The proposed on-site turning and parking areas exceed the minimum standards required and the visibility splays will be as required by NCC. Ian Cable explained this as questions were raised in respect of access onto School Road. The homes will be A rated for Energy Efficiency. There will be a certain amount of road disruption to link the services. A native hedge has been planted at the rear. It was commented that it would be preferable to have smaller properties and another comment was made that the double garage in the middle didn’t fit in well.

1. **Councillor Vacancy**

No applications to consider. Martin Stevens is still considering, clerk to email him application form.

1. **Public Speaking**

New mail box has now been fitted after a 10 month wait. Solar panel on VAS still facing the wrong way and is now overgrown. Speedgate on right hand side also now overgrown. 2 School Road was been mentioned at previous meetings and there is still a lot of rubbish around. Letter to be sent to the residents asking them to tidy it up.

1. **Matters Arising**

None.

1. **Correspondence** in Folder for Circulation.

CPRE magazines

Age UK letter

Email of 29th August re invitation to me the new Downham Market Police Inspector

Police ‘Drop In’ surgeries info.

Various correspondences – emailed to Cllrs.

1. **Play Area**
2. The bins are full and need emptying.

Hedge near the entrance, tree growing over the road – clerk to contact Holly Landscapes.

Tom Thumb Unit – struts have been tightened.

Some cable ties have disappeared.

Climbing Frame, some knots have come out of the wood, ask KOMPAN if it can be treated.

Bowls Green – brambles growing out of the hedge, responsibility of Bowls Club, R Pearman will speak to them.

Brambles in Laurel hedge, clerk to contact Holly Landscapes.

1. Still pending additional quote from CGM, it is expected this week and will then be emailed around.
2. **Playing Field**
3. Football matches have been being played but this is just a temporary arrangement.
4. The Pigeon Club has asked for consent to store an additional container, if required. It was agreed that consent would be granted, subject to them obtaining the relevant permissions, i.e. planning consent.
5. Byelaws. No further action at this time as consultation article to be in next newsletter.
6. **Highways**
7. A10 junction discussed as further accident. Letter to be sent to highways asking if they will re-consider the highway junction improvements, i.e. filter lane. MP and Borough and County Councillors to be copied in. It was also asked whether School Road could be reduced to 20mph.
8. PROW issues at Oaklands Lane/Thorpeland Lane. Martin Stevens advised that his solicitor will be contacting the Parish Council to ask for support in respect of the deviation order for the public footpath. Since 1969 the path has been in its current location and it is as all those present remember it.
9. **Solicitor**

Discussed document storage and transferring documents to Fraser Dawbarns. Clerk has checked with NALC and PC can decide where to store. All agreed to transfer the documents to Fraser Dawbarns. Once clerk has reviewed all documents she holds, and the amount is known, then we can ask if they can hold additional documents.

1. **Policies**

Policies need to be reviewed. To discuss at the next meeting, when all Councillors have reviewed them.

1. **Newsletter**

Has gone out and been well received as very informative.

1. **Planning**

Already discussed above.

1. **Finance**
2. Cheques agreed for payment: BCKLWN payment error - £120.00, Election recharge payment - £47.80, Newsletter - £55.00, Holly Landscapes (Grounds Maintenance) - £726.74, Indigo Waste (Bottle Bank) - £10.80.
3. Accounts to 16th August 2019 agreed and signed.
4. **Councillors Concerns and Items for Next Meeting Agenda.**

Litter equipment offered by the Borough Council but not yet received, clerk to chase.

L Brady will contact the School.

Recycling Amnesty on 19th/20th October – clerk to add link to website.

Grass never cut on Watlington Road outside Eve Thomas’s house, clerk will contact highways once address known. SAM2 to be on next agenda for consideration for PPS.

Village sign included on Radio Norfolk’s’ Treasure Quest on Sunday. Footpath on School Road where footpath widened needs cutting as does allotment hedge.

1. **Confirm date of next meeting.**

The next Parish Council Meeting is Tuesday 1st October 2019 at 7.30pm.

Meeting closed at 9.05pm.

Chairman ………………………………………. Date …………………………………