**Runcton Holme** **Parish Council**

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held **remotely via Zoom** **on** **Tuesday 7th July 2020 at 7.30pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Clerk to the Parish Council 1st July 2020

 **MEMBERS OF THE PUBLIC ARE WELCOME**

**AGENDA**

1. Receive **apologies for absence.**
2. **To Consider Requests for Dispensations.**
3. **Declarations of Councillors interests** in agenda items.
4. Agree **minutes** of meeting held on 3rd March 2020.
5. **Councillor Vacancies** – to discuss any applications and agree on Councillor Co-option/s.
6. **Public speaking**
7. To receive report from Borough and/or County Councillor, if present.
8. An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.
9. Report **matters arising** from previous meetings, not covered elsewhere on the agenda.
10. Report **correspondence** received – for information only.
11. **Standing Orders** – to discuss and agree amendments which facilitate virtual meetings.
12. **Play area**

 Receive inspection report and agree any further actions, to include any matters in respect of re-opening.

1. **Playing Field**

 Receive any update and consider any actions to be taken.

1. **Car Park**

 To receive any update and agree any further action.

1. **The Sandpits** – to discuss agreement in respect of The Sandpits and agree any further action.
2. **Highways**

 Receive update/s and advise of any issues to be reported.

1. **Newsletter –** To receive any update.
2. **Planning**

 Consider any applications received, and receive any updates.

1. **Finance**
2. Approve cheques for signing.
3. To accept and sign accounts to 17th June 2020.
4. To agree and sign annual accounts for 2019/20.
5. **Receive councillors’ concerns**, including items for next agenda – for information only.
6. **Confirm date of the next Parish Council** **meeting** which may be held remotely using Zoom, depending on Government advice at the time.

**General information**

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

(LAPCP Regulations 2020) this Parish Council’s Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

**Information for Members of the Public:**

1. Please Contact the Clerk for instructions to join the meeting. You can join the meeting either by phone, computer or android/apple device.
2. Members of the public wishing to speak on an item on this agenda need submit this in writing by 6pm on Monday 6th July 2020. This will be read out under public participation for members to consider.

For members of the public that wish to speak at the meeting, please raise your hand and wait for the Chairman to prompt you.

1. For those who have no visual access to the meeting, Members will state their name before speaking and voting. The agendas and the minutes of the meeting will be available on the Council’s website.
2. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.
3. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.