

# RUNCTON HOLME PARISH COUNCIL

## Minutes of Ordinary Parish Council Meeting held on Tuesday 3<sup>rd</sup> October 2023 at 7.30pm, held at Runcton Holme Scout Hut.

**Present:** Councillors: S Partridge (Chair), D Caley (Vice-Chair), N Cooke, I Oakley, T Oughton, A Marriott, M Stevens and 3 members of the public  
Clerk: P Winson

### **119/23 To receive apologies**

Apologies received from Bob Pearman.

### **120/23 Declarations of Councillors Interests and requests for Dispensations**

None.

### **121/23 Agree Minutes of meeting held on 5<sup>th</sup> September 2023**

Having been circulated prior to the meeting, the minutes were agreed as a true record and were signed.

### **122/23 Public Speaking**

(i) Borough and County Cllrs: None.

(ii) Members of the public: The post box is still wrapped up and not yet in use.

### **123/23 Matters Arising** from previous meetings, not covered elsewhere on the agenda. None.

### **124/23 Correspondence**

Visit West Norfolk village page – ideas given on additional info to be added.

Various correspondences – emailed to Cllrs.

### **125/23 Play Area**

No inspection report. S Partridge offered to do it but needs paperwork. Tree roots, tree has been removed but roots still an issue. Clerk will contact Holly Landscapes to see if they can provide a quote. N Cooke will investigate the cost of hiring a root grinder.

### **126/23 Playing Field**

(i) The football team have asked if the low branches could be cut on the other side of the field. D Caley advised that he would do this when he could. This relates to the corner post area to the goal.

(ii) Fir Trees – Works have now been completed.

### **127/23 Social Club**

CCTV- Clerk will investigate potential grant options. D Caley advised that he would get advice from someone he knows.

S Partridge advised that the football team wished to install another floodlight. It would require a trench being dug. There was a water supply installed for the cricket pitch so this needs to be avoided. On proposal from S Partridge and seconded by T Oughton, all agreed to the additional flood light as there was no cost to the PC and no impact on residents.

### **128/23 Highways**

(i) Updates and Issues to be reported:

A10 signage which was knocked over is still lying on the verge. Woodlake's' hedge has been encroaching. The hedge has been cut back on the Stow Bridge side and the tree that was leaning has been removed. It was asked why it has not been cut on the Runcton Home side.

(ii) SAM2 update. I Oakley will get data for the next newsletter. It has been moved again and is now on School Road.

(iii) School Road. Two drains have been jetted out. The kerbs are being done and will need to check that the kerbing is high enough when completed. N Cooke said that her property had been flooded twice since the last meeting. There is an internal investigation with the IDB. Unable to trace the highway system to the outflow.

Pinch point specification not yet received so clerk will chase Andy Wallace.

(iv) A10 concerns. Accident on A10 at Stow Bardolph. No further update from Cllr Long so clerk will contact him.

### **129/23 Dog Bins** Consent has been granted for the bins to be moved. S Partridge and A Marriott agreed to do this, clerk will email the approved map.

### **130/23 C.I.L Funding**

Next round of applications will be open in January 2024.

### **131/23 Newsletter**

Next deadline is 7<sup>th</sup> November. School to provide an article re Ofsted.

- 132/23 Kings Coronation Bench**  
Bench has now been installed.
- 133/23** Holme Close – 4 Holme Close, it was mentioned that the property looks a mess and there are cars parking on the pavement blocking access.
- 134/23 Planning/Licensing**  
Nothing to consider.
- 135/23 Finance**  
(i) Payments agreed: Scouts - Countrystyle (Bottle Bank)- £9.00, RH Scouts (Hall Hire) - 10.00, RH Social Club (Tree Works) - £100.00, HMRC (Clerks Income Tax – Quarter 2) - £198.60, PKF Littlejohn (External Audit) - £252.00, KWR Plant Hire (Conifer Cutting) - £7800.00. T Oughton will authorise the online payments. Payments to be agreed at the meeting and if possible be on the agenda.  
(ii) Accounts to 17<sup>th</sup> September 2023 agreed and signed.
- 136/23 Councillors Concerns and Items for Next Meeting Agenda.**  
It was asked if some of the emails that are sent around could be politer as it is felt that some come across as rude. John Taylor to repair the phone box at the crossroads. The alleyway from Downham Road to the FFolkes Place has had a section of downpipe set alight. A tree past the railway line has also been set alight. People were asked to be vigilant. Clerk will chase up fire report in respect of Holme Close fire.
- 137/23 Confirm date of next meeting.**  
Date of next meeting is 7<sup>th</sup> November 2023 at 7.30pm and will be held at the Scout Hut.
- Due to the confidential nature, Council discussed the next item under closed session – press and public excluded.
- 138/23 Clerks appraisal**  
Appraisal carried out and hours reviewed.

Meeting closed at 8.46pm.

Signed: .....

Date:.....