

RUNCTON HOLME PARISH COUNCIL

Minutes of Annual Parish Council Meeting held on Tuesday 16th May 2023 at 7.30pm, held at Runcton Holme Church Hall.

Present: Councillors: S Partridge (Chair), D Caley I Oakley, T Oughton, R Pearman, and 5 members of the public
Clerk: P Winson

27/23 Appoint (a) Chair

On proposal from D Caley, all agreed to appoint S Partridge as Chair for the meeting.

b) Vice-Chair

On proposal from S Partridge, all agreed to appoint D Caley as Vice-Chair.

28/23 To receive apologies

Apologies received from A Marriott.

29/23 Declarations of Councillors Interests and requests for Dispensations

D Caley and S Partridge declared an interest in Item 49/23, the planning application at The Firs.

30/23 Agree Minutes of meeting held on 4th April 2023

Having been circulated prior to the meeting, the minutes were agreed as a true record and signed.

31/23 Councillor Vacancies

There are two vacancies. M Stevens and N Cooke both asked for co-option application forms to be emailed to them. They will complete and return prior to the next meeting.

32/23 Public Speaking

(i) Borough and County Cllrs: Non present and no update.

(ii) Members of the public: The Banyards Place road sign has the post broken.

School Road drainage was mentioned, resident advised that she has lived on School Road for over 23 years and there have only been issues in the last seven years. Other houses as well as hers have been affected and this is her second significant claim. A meeting is planned to discuss the proposed traffic calming measures and it was suggested that this could be discussed at the same time. It was mentioned that at the Football Club matches there is significant parking on the pavement. It was suggested that at big events they could possibly use the Scout Hut Car Park.

33/23 Representatives and Committees

D Caley agreed to remain as IDB rep and he will give a report at the next meeting.

R Pearman remains as Social Club rep.

All Councillors are on the Planning Committee.

34/23 Defibrillator

All checks carried out and all ok. S Partridge advised that R Rockcliffe wants to see signage proposed which is a sign indicating where the Defib is.

35/23 Matters Arising from previous meetings, not covered elsewhere on the agenda.

It was mentioned that some clarification was needed regarding the monies paid by the Football Club to the Social Club and what it covers.

36/23 Correspondence

The hall hire for the Parish Hall has been reduced but there are additional costs if the heating is used between April and September. It was proposed by S Partridge that the Scout Club be tried for the next meeting, and all agreed.

Various correspondences – emailed to Cllrs.

37/23 Play Area

R Pearman has advised that all looks ok.

38/23 Playing Field

M Stevens advised that he needs the agreement to sign for the Football Club as he thinks that he may have left it at the last meeting.

39/23 Recreation Ground

(i) Additional side gate – it was asked if the gate was needed and it was agreed not to pursue at this time.

- (ii) Fir Trees – Quote for £5000 received for works to the conifers. On proposal from S Partridge and seconded by T Oughton, all agreed that the works need to be done. D Caley will liaise and will try and obtain another quote, Icen were suggested. Works will need to be carried out outside of bird nesting season.

40/23 Social Club

Still pending response from Martin Chisholm. The concerns relate to personal safety and anti-social behaviour.

41/23 Car Park

Drains issue – Some roots have been removed from the drains. There are potholes on the car park which need addressing. D Caley offered to undertake the works and will invoice for the materials/plannings.

42/23 Highways

- (i) Updates and Issues to be reported:
Potholes on School Road opposite Banyards Place and at the top of Church Lane, both previously reported.
- (ii) SAM2 update. I Oakley offered to take this on but will need some initial help from R Wales on setting up and downloading the data. M Stevens offered to contact R Wales.
- (iii) School Road. Meeting to be arranged to discuss the Parish Partnership proposal and to get update re drainage concerns. Cllr B Long has been out after the recent flooding, has spoken to residents and advised that he will address the issues. It was suggested that the piping for the proposed Firs development may not be sufficient and it was advised that planning applications have to ensure that there are appropriate measures to address surface water requirements. Proposed meeting dates from A Wallace to be circulated to Cllrs.
- (iv) A10 concerns. There has been another accident, Clerk will contact Cllr Long again.

43/23 Dog Bins.

Pending approval for dog bins to be moved. It was mentioned that there seems to be a lot of dog poo not being picked up. Reminder will be put into the next newsletter.

44/23 Woodlakes

Clerk gave update from Nathan Reed from the BC. He advised the following: 'The new tank and sewage system should arrive in the next couple of weeks and be installed. In the meantime the existing tank is being pumped/emptied regularly to prevent pollution of the dyke/stream.'

45/23 C.I.L Funding

Applications can be submitted in July.

46/23 Newsletter

T Oughton has taken this on and set up a new email address for articles to be sent to. The deadline for the next newsletter is 7th August. Another payment needs to be made to S Norman.

47/23 Kings Coronation Bench

Bench has been ordered. D Caley is happy to take delivery again.

48/23 Kings Coronation

Event held on 7th May and all went ok. The Borough Council granted £200 towards the event from the Coronation fund and the Parish Council also contributed £200 towards the event.

49/23 Planning/Licensing

Planning application reference 23/00327/O for 'Construction of up to 9 dwellings with garages. Proposed new access. The Firs 68 School Road Runcton Holme', no objections to the proposal, however, there were some previous concerns regarding the proximity of the Social Club but this would be a matter for CSNN at the BC.

50/23 Finance

- (i) Payments agreed: Insurance: £1212.04, BC Newsletter - £185.33, Cliff Ellis Gates deposit - £150.00, Countrystyle (Bottle Bank) - £18.00, J Raby (Audit) - £50.00, NALC - £273.99. S Partridge and T Oughton signed mandate change paperwork.
- (ii) Accounts to 17th April 2023 agreed and signed.
- (iii) Annual Return:
 - a) Internal Auditors report reviewed. Documents need to be updated after review with review date.
 - b) Annual Governance Statement agreed and signed.

c) Annual Return Accounting Statements agreed and signed.

51/23 Councillors Concerns and Items for Next Meeting Agenda.

Asset Walk around, date to be arranged.

52/23 Confirm date of next meeting.

Date of next meeting is 6th June 2023 and will be at the Scout Hut.

Meeting closed at 8.27pm.

Signed:

Date:.....

DRAFT