

Runcton Holme Parish Council

I hereby give you notice of an Ordinary Meeting of the above-named Parish Council which will be held **on Tuesday 4th April 2023, which will commence at 7.30pm at Runcton Holme Parish Hall.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Clerk to the Parish Council

28th March 2023

MEMBERS OF THE PUBLIC ARE WELCOME

AGENDA

- 1/23** Receive **apologies for absence.**
- 2/23** **To Consider Requests for Dispensations.**
- 3/23** **Declarations of Councillors' interests** in agenda items.
- 4/23** Agree **minutes** of meeting held on 7th March 2023.
- 5/23** **Councillor Vacancies** – to discuss any applications and agree on Councillor Co-option/s.
- 6/23** **Public speaking**
- (i) To receive report from Borough and/or County Councillor, if present.
 - (ii) An opportunity for members of the public to raise questions or concerns. Limited to 10 mins. No decisions or actions can be taken on items which are not on the agenda.
- 7/23** **Defibrillator** - To receive any update and agree any further action/s.
- 8/23** Report **matters arising** from previous meetings, not covered elsewhere on the agenda.
- 9/23** Report **correspondence** received – for information only.
- 10/23** **Play area**
- (i) Receive inspection report, receive update and agree any further actions.
 - (ii) Discuss and agree installation of 4 metres of V Mesh fencing to close off gaps at far end of play area near bowling green at a cost of £195.00 plus V.A.T.
- 11/23** **Playing Field**
- Receive any update and consider any actions to be taken.
- 12/23** **Recreation Ground**
- (i) To discuss and agree request from Watlington Football Club for the PC to pay the cost of rolling and seeding the field at a cost of £160.00 plus V.A.T.
 - (ii) To discuss and agree the nematode treatment of infected areas of the field at a cost of £480.00 + V.A.T.
 - (iii) To discuss and agree Landlord/Tenant agreement that Watlington Football Club have asked the PC to sign.
 - (iv) To discuss and agree on additional side gate to the main gate to prevent unauthorised access and agree costs.
 - (iv) Fir Trees maintenance – to receive any update and agree any further action.
- 13/23** **Social Club** – To discuss issues and proposal for CCTV, or other security measures, and agree any further action.
- 14/23** **Car Park** – To receive any update on drains issue and agree any further action.
- 15/23** **PROW** Footpath 3 – To receive update and agree any further action/s.
- 16/23** **Highways**
- (i) Receive update/s and advise of any issues to be reported.
 - (ii) To receive any SAM2 update.
 - (iii) 30mph limit through the village – To discuss and agree proposal and agree any further action/s.
 - (iv) School Road - Receive update and agree any further action/s in respect of traffic calming measures and drainage concerns.

- (v) A10 junction – to discuss concerns, receive any update and agree any further actions.
- 17/23 Dog Bin** at Oaklands Lane – to receive any update in respect of re-location and agree any further action.
- 18/23 Woodlakes** – To receive any update in respect of the odour issues and agree any further action.
- 19/23 C.I.L Funding** – To receive any update and discuss any future applications.
- 20/23 Newsletter**
To receive any update and agree any further actions.
- 21/23 Kings Coronation Bench** – To discuss and agree on type of bench to be installed and agree cost.
- 22/23 King’s Coronation on 6th May 2023** – To receive any update on event on 7th May and agree any further action.
- 23/23 Planning/Licensing**
Consider any applications received, and to receive any updates.
- 24/23 Finance**
- (i) To discuss and agree annual NALC subscription of £203.99 and website hosting of £70.00.
 - (ii) To discuss and agree CPRE annual subscription.
 - (iii) Approve cheques for signing.
 - (iv) To accept and sign accounts to 17th March 2023.
 - (v) To agree Annual accounts to 31st March 2023.
- 25/23 Receive councillors’ concerns**, including items for next agenda – for information only.
- 26/23 To Confirm the date of the Annual meeting on Tuesday May 16th 2023, to start after the conclusion of the Annual Parish Meeting which starts at 7pm.**

General information

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.